



Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and Equipment.

Providers must take reasonable steps to ensure the safety of children, staff and others on the premises.

8.2 Maintaining children's safety and security on premises

Policy statement

Peekaboo Childcare maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

Procedures

Children's personal safety

- We ensure all employed staff have been checked for criminal records via an enhanced disclosure with children's barred list check through the Disclosure and Barring Service.
- All children are supervised by adults at all times.
Whenever children are on the premises at least two adults are on premises.
- We carry out risk assessments to ensure children are not made vulnerable within any part of our premises, nor by any activity.

Security- for more details see Security Policy

- Systems are in place for the safe arrival and departure of children.
- The times of the children's arrivals and departures are recorded.
- The arrival and departure times of adults – staff, volunteers and visitors - are recorded.
- Our systems prevent unauthorised access to our premises. – please see our Security Policy
- Our systems prevent children from leaving our premises unnoticed. - please see our Security policy
- We only allow access to visitors with prior appointments.- please see our Security policy
- Our staff check the identity of any person who is not known before they enter the premises.
- We keep front doors and gates locked shut at all times. Front gates are opened at end and beginning of session time. Back gates are kept latched shut (not locked as it is an emergency exit) at all times where they may lead to a public or unsupervised area.
- We have installed entry phones and CCTV for the main doors.
- The personal possessions of staff and volunteers are securely stored during sessions.
- Minimal petty cash is kept on the premises.

This policy was adopted by	Peekaboo Childcare (Torquay) Limited	<i>(name of provider)</i>
On	April 2021	<i>(date)</i>
Date to be reviewed	April 2022	<i>(date)</i>
Signed on behalf of the provider		
Name of signatory	Alexandra Morton	
Role of signatory (e.g. chair, director or owner)	Director	

Other useful Pre-school Learning Alliance publication - Managing Risk (2009)